

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 6th August 2022

Venue: Seminar Hall FCRIMS

Members Present:

(1) Dr. Sujata Chincholkar	-	Chairman
(2) Ms. Anil Yadav	-	Administrative Manager
(3) Dr. Manisha Karandikar	-	Co-ordinator
(4) Mr. Vivek Nerurkar	-	Member (Faculty)
(5) Mrs. Bindal Totlani	-	Member (Faculty)
(6) Mr. Saurabh Sinha	-	Employer
(7) Mr. Rahul Lall	-	Alumnus
(8) Ms. Aditi Das	-	Student co-ordinator
(9) Mr. Sujeet Pal	-	Student co-ordinator

The meeting began by welcoming Mr. Vivek Nerurkar to the core team of faculty members as a Operations faculty. Dr. Sujata informed the IQAC team of the process followed for his selection and another faculty for Human Resources, Mr. Ritesh Kumar was expected to join next week. They had replaced the earlier faculty who had retired or resigned.

Dr. Sujata informed that though Dr. Ritesh Kumar is not on board he has already taken charge of the IMBRC conference scheduled later this year. The discussion revolved around how we can improvise the quality of our conference. Mr. Saurabh Sinha suggested that we keep a strict screening round however the faculty was of the opinion that this will discourage a lot of people from sending papers. Hence it was decided that we organise pre-conference workshops for the participants which are research based. The faculty members and students were also encouraged to present a paper in the upcoming conference. Dr. Sujata and Dr. Manisha both mentioned that they will ask students to write a paper. Further faculty members insisted that like last conference, these papers should also get published in some UGC CARE Journal.

Dr. Manisha Karandikar briefed the IQAC about the funding received for her research project from ICSSR. She briefed the committee that the research involved study of Roadblocks to acceptance of Generic Medicines. She briefly shared the methodology that she was planning to use.

Dr. Sujata informed that this year as well the admissions were expected to be delayed as the admission dates have not been announced by DTE. The next batch i.e. 2022-2023 is expected to begin by Dec 2022. This will again delay the semesters for the academic year

The IQAC committee was of the opinion that since Covid cases are low and things are getting back to normalcy, the institute should begin all the events that they had paused due to Covid

in an offline mode. This will improve the engagement of the students with the institute and improve their learning.

The faculty members informed that the Business Ethics case study conducted by them had a good response from the students. The idea of working in multidisciplinary groups was exciting to them.

The meeting was concluded with Dr. Manisha thanking the members for their presence.

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 8th Nov 2022

Venue: Seminar Hall FCRIMS

Members Present:

(1) Dr. Sujata Chincholkar	-	Chairman
(2) Ms. Anil Yadav	-	Administrative Manager
(3) Dr. Manisha Karandikar	-	Co-ordinator
(4) Dr. Ritesh Kumar	-	Member (Faculty)
(5) Mrs. Bindal Totlani	-	Member (Faculty)
(6) Ms. Neeta Keswani	-	Placement Officer
(7) Mr. Vivek Nerurkar	-	Member (Faculty)
(8) Mr. Saurabh Sinha	-	Employer
(9) Mr. Kailash Chand	-	NGO Representative
(10) Ms. Aditi Das	-	Student co-ordinator

The meeting began by welcoming Dr. Ritesh Kumar, our latest addition to the faculty team. Dr. Ritesh Kumar would be in charge of Human Resources Specialisation.

Dr. Ritesh Kumar briefed the committee about the progress on our research conference IMBRC 2022. He explained that he has successfully managed to arrange 2 pre conference workshops which would be a new thing in this year's conference. He shared the details of the speakers and the topics that will be covered. Dr. Sujata congratulated him on success of the same and mentioned better participation in the conference this year. Two students were also going to present a paper in this conference which was scheduled on 12th Nov 2022

Mr. Saurabh suggested that faculty members should also attend the pre workshop seminars. Further he suggested that the institute should identify areas of research and publish a series of papers on that topic so that they can create a resource body that gets identified with the institute. Dr. Manisha mentioned that there is a need to train the faculty members of use of contemporary research techniques like SEM etc so that their papers can get accepted in international journals. Dr. Sujata urged all faculty members to look for a resource person who can conduct the same in the form of a FDP for faculty of FCRIMS as well as other faculty members

Mr. Vivek Nerurkar was in charge of IIC committee at FCRIMS. He shared his plan on the activities to be carried out during the year. Ms. Neeta Keswani suggested that some certification programs should be carried out in the institute as they play an important role in skill building for the students. Mr. Vivek briefed about his contacts and his plan to conduct some workshops for the students in the area of Operations

Dr. Sujata Chincholkar briefed the members about progress on admissions and the response received so far from prospective students.

The faculty members informed of the various Activity Based Learning Initiatives planned by them for the forthcoming batch of 2022-2024 and explained the benefits of these for the students. The committee appreciated the efforts of faculty members and encouraged them to be more creative in designing such initiatives.

Dr. Manisha Karandikar informed about her plan for conducting FABS market a completely offline activity as a part of her Negotiations & Selling course. Dr. Sujata suggested that we can give students more hands on experience of selling if we can collaborate with a NGO and sell their products. She suggested connecting with Goonj NGO. Dr. Manisha responded that she would check and try to implement the same.

Dr. Sujata Chincholkar suggested that we need to have increased rigor for Semester 4 projects, specifically Social Relevance projects. Ms. Bindal suggested that we can ask students to volunteer at a NGO for a few hours as a part of this project. However, Dr. Sujata suggested that we should leverage out contact with chemist blood bank in Sanpada as they conduct various health camps in the area of health checkup and oral healthcare. The faculty members assured that they would assess the possibility of conducting these camps and work out on the modalities of executing the same.

The meeting was concluded with Dr. Manisha thanking the members for their presence.

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 17th Jan 2023

Venue: Seminar Hall FCRIMS

Members Present:

(1) Dr. Sujata Chincholkar	-	Chairman
(2) Ms. Anil Yadav	-	Administrative Manager
(3) Dr. Manisha Karandikar	-	Co-ordinator
(4) Dr. Ritesh Kumar	-	Member (Faculty)
(5) Mrs. Bindal Totlani	-	Member (Faculty)
(6) Ms. Neeta Keswani	-	Placement Officer
(7) Mr. Vivek Nerurkar	-	Member (Faculty)
(8) Mr. Saurabh Sinha	-	Employer
(9) Mr. Kailash Chand	-	NGO Representative
(10) Mr. Rahul Lall	-	Alumnus
(11) Ms. Aditi Das	-	Student co-ordinator
(12) Mr. Sujeet Pal	-	Student Co-ordinator
(13) Ms. Aaditi Dhandrut	-	Student Co-ordinator

The meeting began by welcoming Ms. Aaditi Dhandrut, the Team Leader for the junior batch, Shiraj her counterpart Team Lead was absent as he had some personal emergency.

Dr. Sujata briefed the IQAC committee about the successful completion of the annual college fest ABSTRACT, which was conducted in fully offline mode for the first time post covid. The fest managed to garner good sponsorship and participation for its various events. This fest had given good visibility to the institute amongst the student community. She also thanked Mr. Rahul, our alumnus who had guided the students regarding conducting the fest as he was the event head for his batch

Dr. Ritesh Kumar briefed the committee about the IMBRC 2022 conference and how it was conducted by the institute. He mentioned about international speakers for inauguration and highlighted student participation in the same. In fact one of the students who was guided by

Dr. Sujata won a prize as well. With successful completion of 2 years for the conference, this would now become a regular event at the institute.

Mr. Vivek revealed to the committee of his plans of conducting six sigma certification for the operation students in the month of April. Ms. Neeta Keswani suggested that this should be open to all specialisations in case they are interested. She mentioned that quite often the companies that have operations profile keep it open for Marketing students as well, if the role is in Service Operations. Mr. Vivek agreed to circulate the information to all students and allow all specialisation students to enroll if they are interested in the same.

Mr. Saurabh enquired about the placements for the institute as that is the most important aspect for a college. Ms. Neeta shared the placement numbers and informed the committee that some students had already joined the companies that had selected them. Placements have picked up from Jan 2023 and she was confident that in terms of placements, the institute would do better.

Dr. Ritesh Kumar mentioned that in continuation with the discussion in the earlier meeting, he has identified a resource person for an online FDP on Structured Equation Modelling and is in talks with him and finalising of modalities like commercials, dates etc.

The students gave their opinions on functioning of the college and gave feedback that they were happy with the college however some areas need improvement like improving infrastructure of computer lab and organising more guest lectures. Dr. Sujata promised to look into what can be done for the same.

The meeting was concluded with Dr. Manisha thanking the members for their presence.

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 19th April 2023

Venue: Seminar Hall FCRIMS

Members Present:

(1) Dr. Sujata Chincholkar	-	Chairman
(2) Ms. Anil Yadav	-	Administrative Manager
(3) Dr. Manisha Karandikar	-	Co-ordinator
(4) Dr. Ritesh Kumar	-	Member (Faculty)
(5) Mrs. Bindal Totlani	-	Member (Faculty)
(6) Ms. Neeta Keswani	-	Placement Officer
(7) Mr. Vivek Nerurkar	-	Member (Faculty)
(8) Mr. Saurabh Sinha	-	Employer
(9) Mr. Kailash Chand	-	NGO Representative
(10) Mr. Rahul Lall	-	Alumnus
(11) Ms. Aaditi Dhandrut	-	Student Co-ordinator
(12) Mr. Shiraj Umbarje	-	Student Co-ordinator

The meeting began with discussions on the progress of NBA accreditation and the steps taken by the institute to expedite the process and ensure that the college can file SAR for NBA by Sept 2023. Dr. Sujata highlighted that though May and June is vacation for faculty, they would do the CO-PO mapping for their courses and courses allotted to them so that we can file SAR by Sept 2023. Mr. Rahul Lall and Mr. Kailash enquired about NBA and what is the purpose and process followed. Dr. Manish and Ms. Bindal explained the process followed in NBA accreditation.

Dr. Ritesh Kumar updated the IQAC committee that as per the suggestions given earlier, a FDP on Structured Equation Modelling (SEM) was already conducted by the institute which was attended by all faculty members and also some guests. The program was an overall success and would help in building presence for the institute. All faculty members also congratulated Dr. Ritesh Kumar for this FDP as they gained from the same

Ms. Neeta Keswani updated the committee about status of final placements and summer internships. The final placement process will continue for a while as some companies are in pipeline. She also mentioned that most Summer Internship projects were offline this year and this was a good sign as the quality of projects would improve and many students had got stipend for their internships. Dr. Manisha also shared her opinion that in the last 2 years since most projects were online, the quality of projects was poor and had impacted the learning of the students

Ms. Neeta Keswani also informed that for final placements, the packages offered were better than the ones offered in previous years.

The meeting was concluded with Dr. Manisha thanking the members for their presence.